

# TENDER NOTICE

## Canteen Concessionaire

St. Andrew Revenue Service Centre

*The Tax Administration Services Department (TASD) invites suitably qualified suppliers to submit proposals for "Canteen Concessionaire St. Andrew Revenue Service Centre".*

### DESCRIPTION OF SERVICE

The Concessionaire shall operate and provide canteen services to the staff at the Revenue Service Centre located at **191 Constant Spring Road, Kingston 8**, in accordance with standards established by the Tax Administration Services Department.

### ELIGIBILITY OF CONTRACTOR

**Tenders are open to Contractors who are:**

- Licensed to operate a food-handling establishment;
- In possession of a valid Tax Compliance Certificate (TCC);
- In possession of valid National Contracts Commission (NCC) Registration.

### COLLECTION OF DOCUMENTS

Tender documents may be collected from the St. Andrew Revenue Service Centre, 191 Constant Spring Road, Kingston 8, between the hours of 9:00 a.m. and 4:00 p.m. from Monday, **September 6, 2010** to Friday, **September 17, 2010**.

### QUERIES, CLARIFICATION AND FURTHER INFORMATION

Site visit arrangements can be made by contacting:

**Office Services Manager  
Tax Administration Services Department  
191 Constant Spring Road, Kingston 8  
Telephone Number: 935-7179**

### RECEIPT AND OPENING OF TENDERS

All bids are to be returned sealed, clearly marked and addressed to:

**CANTEEN CONCESSIONAIRE - St. Andrew Revenue Service Centre  
Procurement Manager  
Tax Administration Services Department  
Office Centre Building (10<sup>th</sup> Floor)  
12 Ocean Boulevard, Kingston Mall**

Completed Tender Documents should be placed in a Tender Box located at the above address labelled "**Canteen Concessionaire, St. Andrew Revenue Service Centre**" **no later than 2:00 p.m. October 8, 2010. Late Tenders will not be accepted.** Tenders will be **opened at 2:15 p.m. on October 8, 2010.** Tenderers and/or their representatives are invited to attend the opening.



**NB: The Tax Administration Services Department is not obliged to accept the lowest or any bid and also reserves the right to terminate the tender process at any point before the award of a contract without incurring any liability to any of the participants.**