



THE LICENCES ON TRADES AND BUSINESS ACT  
**APPLICATION FOR TRADE AND BUSINESS LICENCE**  
**(TRADE AND BUSINESS LICENCE RETURN)**

**TB01**

Financial Year:

**2 0** - **2 0****Section A: APPLICANT'S INFORMATION**1. Applicant/Business Name *(for individuals - Last, First, Middle):*

2. Taxpayer Registration Number (TRN):

*(branch #)*

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3. Trade Name:

4. Parish in which business/trade is carried on:

5. Business Address/Registered Office:

6. Mailing Address *(if different from 5):*

7. Contact Numbers:

- ▶ Business:
- ▶ Cell:
- ▶ Fax:

8. E-mail Address

9. Tick box(es), if appropriate:

- Revised Return
- New Address

**Section B: APPLICATION / RETURN DETAILS**

10. Date Trade/Business Commenced:

<i>(yyyy)</i>	-	<i>(mm)</i>	-	<i>(dd)</i>
□□□□	-	□□	-	□□

11. Are your accounts computerized ?

- Yes
- No
- Partly

12. Indicate the type of Licence Application/Return from one of the three groups below:

**Group 1**  
Wholesalers & Retailers*(Select, then complete Sections C, E, F & G)*

- Wholesaler, state Annual Gross Sales \$ \_\_\_\_\_
- Retailer, state Annual Gross Sales \$ \_\_\_\_\_

**Group 2**  
Newspaper Proprietors*(Select, then complete Sections D, E, F & G)*

- Newspaper Proprietor (Daily Newspaper)
- Newspaper Proprietor (Other than Daily)

**Group 3**  
Others*(Select, then complete Section E, F & G)*

- Merchant
- Super-cargo
- Auctioneer
- General Factor
- Wharfinger
- Commission Agent

**Section C: WHOLESALER / RETAILER DETAILS***(To be Completed by Wholesaler/Retailer Applicants Only)*13. Do you intend to sell wine, beer, or any other malt liquor ? . . . . .  Yes *(Go to 14)*  No *(Go to Section E)*14. Do you have a Spirit Licence ? . . . . .  Yes *(Go to Section E)*  No *(See Note below)*

**NOTE:** To sell wine, beer or any other malt liquor you MUST first be certified as fit to do so by either a Superintendent of Police from the parish OR a Justice of the Peace from the parish in which your business is carried on.

THE STATEMENT OF FITNESS BELOW MUST BE COMPLETED AND ENDORSED BY THE PROPER AUTHORITY

**Statement of Fitness**I ..... acting in my capacity as Justice of the Peace / Police Superintendent  
*(Name of Superintendent/JP)*for the parish ..... certify that ..... is  
*(Name of Business Owner)*

a fit and proper person to sell wine, beer or other malt liquors.



Signature

Date

**PLEASE SEE OVERLEAF FOR CONTINUATION OF FORM**

**Section D: DETAILS OF NEWSPAPER** (To be Completed by Applicants who are Newspaper Proprietors Only)

15. Newspaper Title/Name:

16. Address at which Newspaper is Published:

**Section E: DETAILS OF PROPRIETOR(S)** (To be Completed by ALL Applicants - Use Additional Sheet if Necessary)

17. Proprietor's Name (Last, First, Middle):

18. Proprietor's TRN: (branch #)

Grid for TRN: [ ][ ][ ] - [ ][ ][ ] - [ ][ ][ ] - [ ][ ][ ][ ]

19. Proprietor's Home Address:

20. Proprietor's Name (Last, First, Middle):

21. Proprietor's TRN: (branch #)

Grid for TRN: [ ][ ][ ] - [ ][ ][ ] - [ ][ ][ ] - [ ][ ][ ][ ]

22. Proprietor's Home Address:

23. Proprietor's Name (Last, First, Middle):

24. Proprietor's TRN: (branch #)

Grid for TRN: [ ][ ][ ] - [ ][ ][ ] - [ ][ ][ ] - [ ][ ][ ][ ]

25. Proprietor's Home Address:

**Section F: DETAILS OF PRINCIPAL OFFICER** (To be Completed by ALL Applicants)

26. Principal Officer's Name:

27. Principal Officer's TRN: (branch #)

Grid for TRN: [ ][ ][ ] - [ ][ ][ ] - [ ][ ][ ] - [ ][ ][ ][ ]

28. Principal Officer's Home Address:

29. Position/Title:

**Section G: DECLARATION**

**FOR OFFICIAL USE ONLY**

I declare that this return/application is in all factual respects true; and I apply for a licence in terms hereof.

Principal Officer's Signature

Date

Please complete if prepared by person other than Principal Officer.

Name

Title/Position

Contact / Telephone Numbers

Signature

Date

**FOR OFFICIAL USE ONLY**

Recommended Course of Action:

- Issue TBL, no Site Vist.  Site Vist then Issue TBL.  Issue TBL then Site Vist.

Remarks:

Officer's Name:

Position:

Signature

Date