

TAX ADMINISTRATION JAMAICA PROCUREMENT NOTICE
Invitation to Tender for the Consultancy Services for the
Construction of the New Portmore Tax Office

October 14, 2017

Dear Sir/Madam,

1. On behalf of the Government of Jamaica, The Tax Administration Jamaica has committed funds to undertake the **Consultancy Services for the Construction of the new Portmore Tax Office, TAJ-2017/Q3/001** for which this Request for Proposals is issued.
2. Tax Administration Jamaica invites interested Consultant to submit their proposals for the following consulting services: **Consultancy Services of the new Portmore Tax Office**. More details on the services are provided in the Terms of Reference.
3. A firm will be selected under **Quality and Cost Based Selection (QCBS)** and procedures described in this RFP, in accordance with the Government of Jamaica Handbook of Public Sector Procurement Procedures which can be found at the following website: www.jamaicatax.gov.jm
4. The RFP includes the following documents:
 - Section 1 - Letter of Invitation
 - Section 2 - Instructions to Consultants (including Data Sheet)
 - Section 3 - Technical Proposal - Standard Forms
 - Section 4 - Financial Proposal - Standard Forms
 - Section 5 - Terms of Reference
 - Section 6 - Standard Forms of Contract
5. **Availability of the Tender document begins October 17-31, 2017**. Interested bidders are asked to e-mail tajprocurement@taj.gov.jm; indicating their interest to participate in the process and the PDF company of the bidding document will be sent via email.
6. **A Mandatory Site Visit is scheduled for October 31, 2017.**
7. Bid Submission deadline date and deposit place:

November 30, 2017 at 1:00 p.m.
Tax Administration Jamaica Office - 10th Floor, Reception Area
The Office Centre Building, 12 Ocean Boulevard, Kingston

Late bids(s) will be rejected and returned to the bidder(s) unopened.
Public opening of bids same day immediately after bid submission deadline. The time of the opening is 1:15 p.m. in Conference Room#2.