



# APPLICATION FOR TAX COMPLIANCE CERTIFICATE

**Please See Overleaf For Documents To Be Submitted With Your Application**

1. Applicant's Name		2. Taxpayer Registration Number					
3. Address		3(a) Telephone Number (s)	4. NIS Reference Number				
		3(b) Fax Number (s)					
		3(c) E-mail Address					
6. Category  <input type="checkbox"/> a. Company <input type="checkbox"/> d. Unemployed <input type="checkbox"/> g. Farm Worker <input type="checkbox"/> j. Other (Specify) : _____ <input type="checkbox"/> b. I.C.I. <input type="checkbox"/> e. Returning Resident <input type="checkbox"/> h. Student      _____ <input type="checkbox"/> c. Self - Employed <input type="checkbox"/> f. P.A.Y.E. Employee <input type="checkbox"/> i. Pensioner      _____		5. First Application  <input type="checkbox"/> Yes <input type="checkbox"/> No					
		7. Certificate is required for :  <input type="checkbox"/> Customs Clearance only <i>(Category a (if new) &amp; d-i complete boxes 8 to 12)</i>  <input type="checkbox"/> Customs Broker's Licence only <input type="checkbox"/> Contracts only <input type="checkbox"/> Securities Commission only <input type="checkbox"/> Security Firm Registration only <input type="checkbox"/> Citizenship only <input type="checkbox"/> Multi-Purpose <input type="checkbox"/> Other (Specify): _____ _____ _____		8. Vessel	9. Detention Notice	10. Date Reported Year      Month      Day	
		11. Airway Bill or Bill of Lading Number		12. Description of Goods			
13. Applicant's Signature		14. Date Year      Month      Day					
FOR OFFICE USE ONLY							
Application Number	Status <input type="checkbox"/> Approved <input type="checkbox"/> Rejected	Expiry Date of TCC	Examining Officer  Date Year      Month      Day				
Comments		Verifying Officer  Date Year      Month      Day	Data Entry Officer  Date Year      Month      Day				
		<table style="width: 100%; border: none;"> <tr> <td style="width: 33%; border: none;"><b>Documents Submitted:</b> <b>TAX RECEIPTS</b></td> <td style="width: 33%; border: none;"><b>CLEARANCE LETTERS</b></td> <td style="width: 33%; border: none;"><b>SUPPORTING DOCUMENTS</b></td> </tr> <tr> <td style="border: none;"> <input type="checkbox"/> Corporate Income Tax    <input type="checkbox"/> N.I.S. Tax  <input type="checkbox"/> Individual Income Tax    <input type="checkbox"/> G.C.T.  <input type="checkbox"/> P.A.Y.E.                      <input type="checkbox"/> S.C.T.  <input type="checkbox"/> N.H.T.  <input type="checkbox"/> H.E.A.R.T.  <input type="checkbox"/> Education Tax         </td> <td style="border: none;"> <input type="checkbox"/> General Consumption Tax  <input type="checkbox"/> Inland Revenue Department  <input type="checkbox"/> H.E.A.R.T. Trust  <input type="checkbox"/> N.I.S. Office  <input type="checkbox"/> N. H. T.         </td> <td style="border: none;"> <input type="checkbox"/> Last Pay Advice  <input type="checkbox"/> Letter from Employer  <input type="checkbox"/> Import Permit  <input type="checkbox"/> Passport  <input type="checkbox"/> Certificate of Incorporation  <input type="checkbox"/> AWB or B/L         </td> </tr> </table>		<b>Documents Submitted:</b> <b>TAX RECEIPTS</b>	<b>CLEARANCE LETTERS</b>	<b>SUPPORTING DOCUMENTS</b>	<input type="checkbox"/> Corporate Income Tax <input type="checkbox"/> N.I.S. Tax <input type="checkbox"/> Individual Income Tax <input type="checkbox"/> G.C.T. <input type="checkbox"/> P.A.Y.E. <input type="checkbox"/> S.C.T. <input type="checkbox"/> N.H.T. <input type="checkbox"/> H.E.A.R.T. <input type="checkbox"/> Education Tax
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PLEASE SEE OVERLEAF FOR CONTINUATION OF FORM							

**DOCUMENTS TO BE SUBMITTED WITH YOUR APPLICATION**

	<b>Tax Receipts</b>	<b>Clearance Letters From</b>	<b>Supporting Documents</b> <i>(if new)</i>
▶ <b>COMPANY</b>	<ul style="list-style-type: none"> <li>◆ Corporate Income Tax</li> <li>◆ P.A..Y.E.</li> <li>◆ N.H.T.</li> <li>◆ H.E.A.R.T.</li> <li>◆ Education Tax</li> <li>◆ N.I.S</li> <li>◆ G.C.T.</li> <li>◆ S.C.T.</li> </ul>	<ul style="list-style-type: none"> <li>◆ General Consumption Tax</li> <li>◆ H.E.A.R.T. Trust</li> <li>◆ Tax Administration Jamaica.</li> <li>◆ N.I.S. Office</li> <li>◆ N.H.T.</li> </ul>	<ul style="list-style-type: none"> <li>◆ Certification of Incorporation</li> </ul>
▶ <b>I.C.I.</b>	<ul style="list-style-type: none"> <li>◆ Individual Income Tax</li> <li>◆ N.H.T.</li> <li>◆ Education Tax</li> <li>◆ N.I.S</li> <li>◆ G.C.T.</li> </ul>	<ul style="list-style-type: none"> <li>◆ General Consumption Tax</li> <li>◆ Tax Administration Jamaica</li> <li>◆ N.I.S. Office</li> <li>◆ N.H.T.</li> </ul>	
▶ <b>SELF- EMPLOYED</b>	<ul style="list-style-type: none"> <li>◆ Individual Income Tax</li> <li>◆ P.A..Y.E.</li> <li>◆ N.H.T.</li> <li>◆ H.E.A.R.T.</li> <li>◆ Education Tax</li> <li>◆ N.I.S</li> <li>◆ G.C.T.</li> </ul>	<ul style="list-style-type: none"> <li>◆ General Consumption Tax</li> <li>◆ H.E.A.R.T. Trust</li> <li>◆ Tax Administration Jamaica</li> <li>◆ N.I.S. Office</li> <li>◆ N.H.T.</li> </ul>	
▶ <b>P.A.Y.E.- EMPLOYEE</b>		<ul style="list-style-type: none"> <li>◆ Tax Administration Jamaica</li> </ul>	<ul style="list-style-type: none"> <li>◆ Last Pay Advice</li> <li>◆ Letter from Employer</li> <li>◆ Import Permit</li> <li>◆ Airway Bill or Bill of Lading</li> </ul>
▶ <b>RETURNING RESIDENT</b>		<ul style="list-style-type: none"> <li>◆ Tax Administration Jamaica</li> </ul>	<ul style="list-style-type: none"> <li>◆ Import Permit</li> <li>◆ Passport <i>(valid)</i></li> <li>◆ Airway Bill or Bill of Lading</li> </ul>
▶ <b>UNEMPLOYED/ PENSIONER</b>		<ul style="list-style-type: none"> <li>◆ Tax Administration Jamaica</li> </ul>	<ul style="list-style-type: none"> <li>◆ Import Permit</li> <li>◆ Airway Bill or Bill of Lading</li> </ul>
▶ <b>STUDENT</b>		<ul style="list-style-type: none"> <li>◆ Tax Administration Jamaica</li> </ul>	<ul style="list-style-type: none"> <li>◆ School Identification Card <i>(valid)</i></li> <li>◆ Letter from School</li> <li>◆ Import Permit</li> <li>◆ Airway Bill or Bill of Lading</li> </ul>
▶ <b>FARM WORKER</b>		<ul style="list-style-type: none"> <li>◆ Tax Administration Jamaica</li> </ul>	<ul style="list-style-type: none"> <li>◆ Farm Worker Identification Card <i>(valid)</i></li> <li>◆ Import Permit</li> <li>◆ Airway Bill or Bill of Lading</li> </ul>